



A & M FEBCON LIMITED

CIN : L28113GJ2013PLC075662

Regd. Office : A-2, Hira Anand Tower,

Gordhanwadi Tekara, Kankaria, Ahmedabad - 380008. Mob. No.: +91 98253 63594

Website: www.aandmfebcon.com E-mail: aandmfebcon@gmail.com.

POSTAL BALLOT FORM

Serial No.:

- 1) Name(s) of Member(s) :
(including Joint-holders, if any)
- 2) Registered Address of the Sole / :
First named Member
- 3) Registered Folio No./ :
DP ID No./Client ID No.*
(*Applicable to investors holding
Shares in dematerialized form)
- 4) Number of Shares held :
(on November 29, 2019)
- 5) I/ we hereby exercise my/ our vote in respect of the Special Resolution to be passed through Postal Ballot for the business stated in the Notice of the Company dated November 30, 2019 by conveying my/our assent or dissent to the said Resolution by placing the tick (√) mark at the appropriate box below:

| Sr. No. | Description of Special Resolution | No. of shares held by Member | I/We assent to the Resolution (For) | I/We dissent to the Resolution (Against) |
|---------|---|------------------------------|-------------------------------------|--|
| 1 | Alteration in Memorandum of Association, pursuant to Section 13 of the Companies Act, 2013. | | | |

Place :

Date :

Signature of Member

NOTE:

1. Kindly read the instructions printed overleaf before filling the form.
2. The last date for the receipt of Postal Ballot Forms by the Scrutinizer is January 6, 2020 up to 5:00 p.m.

INSTRUCTIONS

- 1) A Member desiring to exercise his/her/their vote by Postal Ballot may complete this Postal Ballot form (no other form or photocopy thereof is permitted to be used for the purpose), sign and send it to the Scrutinizer at the address of the RTA in the attached prepaid Business Reply self-addressed envelope. Postage will be borne and paid by the Company. Envelopes containing Postal Ballots, if deposited in Person at Registered Office of Company or if sent by courier at the expense of the Member, shall also be accepted.
- 2) This Form should be completed and signed by the member (as per specimen signature registered with the Company or furnished by National Securities Depository Limited/Central Depository Services (India) Limited, in respect of shares held in the physical form or dematerialized form respectively). In case shares are jointly held, this form should be completed and signed by the first named Member and in his/her absence by the next named shareholder.
- 3) The self-addressed envelopes bear the name of the Scrutinizer appointed by the Board of Directors of the Company.
- 4) This Postal Ballot form should be completed and signed by the Member. In case of joint shareholding, this form should be completed and signed (as per the specimen signature(s) registered with the Company/ furnished by the Depositories) by the first named Member and in his/her absence, by the next named Member(s). Holders of Power of Attorney (POA) on behalf of Member may vote on the Postal Ballot mentioning the Registration No. of the POA or enclosing an attested copy of POA.
- 5) Unsigned, incomplete, improperly or incorrectly marked Postal Ballot forms will be summarily rejected.
- 6) The exercise of vote by Postal Ballot is not permitted through proxy. There will be only one Postal Ballot Form for every Folio/client ID irrespective of the number of Joint Member(s).
- 7) Duly completed Postal Ballot forms should reach the Company/Scrutinizer not later than 5:00 p.m. on January 6, 2020. Postal Ballot forms received after this time and date will be strictly treated as if the reply from such Members has not been received.
- 8) In the case of shares held by companies, trusts, societies etc. the duly completed Postal Ballot form should be accompanied by a certified true copy of the relevant Board Resolution/Authorization.
- 9) Unsigned Postal Ballot Form will be rejected. Incomplete, improperly or incorrectly ticked (✓) Postal Ballot Form will be liable to be rejected. Postal Ballot Form bearing tick (✓) marks in both the columns i.e. in assent and in dissent will render the Postal Ballot Form invalid.
- 10) Voting rights shall be reckoned in proportion to a Member's share of the Paid-Up Share Capital of the Company on Friday, November 29, 2019, which is the cut-off date fixed for this purpose.
- 11) Members are requested not to send any other paper along with the Postal Ballot form in the enclosed self-addressed postage prepaid Business Reply envelope, as such envelopes will be sent to the Scrutinizer and any extraneous paper found in such envelope would be destroyed by the Scrutinizer.
- 12) The Scrutinizer's decision on the validity of Postal Ballot shall be final and binding. The result of the Postal Ballot shall be declared by the Chairman of the Board or in his absence by Company Secretary & Compliance Officer by him during the working hours on Tuesday, January 7, 2020 and shall be displayed at the Registered Office and shall also be displayed on the website of Karvy at evoting.karvy.com in terms of Rule 20 and 22 of the Companies (Management & Administration) Rules, 2014.
- 13) Votes will be considered invalid on the following grounds:
 - (a) if the Member's signature does not tally;
 - (b) if the Member has marked both in favour and against;
 - (c) if the ballot paper received is torn or defaced or mutilated to an extent that it is difficult for Scrutinizer to identify either the Member or the number of votes or as to whether the votes are in favour or against or if the signature couldn't be checked or on one or more of the above grounds;
 - (d) on such grounds which in the opinion of the scrutinizer makes the vote invalid.
- 14) In terms of Secretarial Standard-2, the Resolution shall be deemed to have been passed on the last date specified by the Company for receipt of duly completed Postal Ballot Forms or E-Voting i.e. Monday, January 6, 2020, in the event, the draft resolution is assented to by the requisite majority of shareholders.

In terms of Rule 20 of the Companies (Management & Administration) Rules, 2014, the Company has provided E-Voting facility for all the Members of the Company to enable them to cast their votes electronically. The detailed procedure regarding E-Voting is enumerated in the Notes of the Postal Ballot Notice.